

## **South West Fed Role description – Student Representative**

### **Main tasks and responsibilities**

1. Responsible for advocating for the needs and interests of students
2. Ensures that the Federation's core work responds to student needs
3. To work with the University Relationship Manager to develop a student network including students studying and researching heritage related subjects at universities in the South West and/or about the South West
4. To support the board in its efforts to reach students, advising on appropriate communication, marketing and membership strategies
5. To collaborate with the Board on creating, updating, and reviewing strategies to develop and deliver a high-quality student offer and to increase student participation
6. To work with Creative Programme Officers on ensuring students are heard 'on the ground' and to help identify opportunities for the officers to promote membership to students on a local level
7. To provide feedback and recommendations on student based and student led initiatives, working alongside the University Relationship Manager to report back to the Board
8. To attend Board meetings and play an active part in the discussions and activities of the South West Fed.

Please also refer to the separate "Generic Role Description" document as regards the Charity's mission, governance and general trustee/director expectations and duties.

### **Skills, experience and outlook required**

1. To be a current and active student based in or working in the South West, ideally studying a heritage related subject
2. An understanding of how to advocate for student needs and represent their interests and needs
3. Communication skills, ability to engage others in our work, gain feedback and represent others in a public forum
4. Team player, able to lead and inspire others and delegate as appropriate
5. A commitment to the South West Fed and it's associated policies and practices, a passion for heritage across the sector, and actively building relevant networks beyond the Heritage sector.